BROKER LISTING COOPERATIVE®

RESIDENTIAL LEASE

BLC® Listing Service Information

Listing Number *(System Assigned)* |__|__|__|__|__|__|__|__|

(R) Status ☐ Active ☐ Incomplete

(R) Lifestyles *Choose up to 2*
☐ Attached
☐ Detached
☐ Flat
☐ Garden, Patio, Zero Lot
☐ Loft
☐ Mid to High Rise
☐ Paired Patio
☐ Penthouse
☐ PUD
☐ Townhouse
☐ Walkup

Floor # |__|__|

Condo Description *Choose up to 2*
☐ Building Common Entry
☐ Building Private Entry
☐ End Unit
☐ Freestanding
☐ Ground Level
☐ Lower Level
☐ See Remarks
☐ Upper Level

Unit Entry Level # |__|__|

Contingency
☐ Backup Offers
☐ First Right of Refusal
☐ Limited First Right of Refusal
☐ Other

(R) Area |__|__|__|__|

(R) Monthly Rate (List Price) $|__|__|__|__|__|__|__|__|__|__|

(R) County |__|__|__|__|__|__|__|__|__|__|__|__|__|

(R) Tax ID Number |__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|

Multiple Tax ID Number |__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|

(R) Map Coordinates (N/S) ☐ North ☐ South

(R) N/S Map Number |__|__|__|__|

(R) Map Coordinates (E/W) ☐ East ☐ West

(R) E/W Map Number |__|__|__|__|

(R) Street Number |__|__|__|__|__|__|__|__|__|__|

Street Directional
☐ East
☐ North
☐ Northeast
☐ Northwest
☐ South
☐ Southeast
☐ Southwest
☐ West

(R) Street Name |__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|

Street Type
☐ Avenue
☐ Boulevard
☐ Circle
☐ Court
☐ Cove
☐ Creek
☐ Crescent
☐ Crest
☐ Drive
☐ Grove
☐ Hollow
☐ Lake
☐ Landing
☐ Lane
☐ Manor
☐ Overlook
☐ Park
☐ Parkway
☐ Pass
☐ Pike
☐ Place
☐ Plaza
☐ Point
☐ Ridge
☐ Road
☐ Row
☐ Square
☐ Street
☐ Terrace
☐ Trace
☐ Trail
☐ Way

(R) Zip Code |__|__|__|__|__|

Zip 4 |__|__|__|__|

(R) Legal Description |__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|

Section |__|__|__|__|__|

(R) Lot Number |__|__|__|__|__|__|__|__|

Subdivision |__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|

Building/Unit # |__|__|__|__|__|__|__|__|__|__|

(R) Town |__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|

(R) Township |__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|

(R) School District |__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|

(R) Year Built |__|__|__|__|

(R) Type
☐ Condo
☐ Double/Duplex
☐ Fourplex
☐ Garden
☐ Other
☐ Retirement
☐ Single Family Detached
☐ Townhouse
☐ Triplex

Furnished
☐ Furnished Unit
☐ Partially Furnished
☐ Unfurnished

Living Room Dimensions |__|__| X |__|__|

Room Sizes & Descriptions

Living Room Level ☐ Basement ☐ Main ☐ Upper

Living Room Floors ☐ Carpeting ☐ Other ☐ Vinyl ☐ Hardwood ☐ Parquet ☐ Laminated ☐ Tile - Ceramic

Living Room Window Treatments ☐ Not Applicable ☐ Yes ☐ No

Great Room Dimensions |__|__| X |__|__|

Great Room Level ☐ Basement ☐ Main ☐ Upper

Great Room Floors ☐ Carpeting ☐ Other ☐ Vinyl ☐ Hardwood ☐ Parquet ☐ Laminated ☐ Tile - Ceramic

Great Room Window Treatments ☐ Not Applicable ☐ Yes ☐ No

Family Room Dimensions |__|__| X |__|__|

Family Room Level ☐ Basement ☐ Main ☐ Upper

Family Room Floors ☐ Carpeting ☐ Other ☐ Vinyl ☐ Hardwood ☐ Parquet ☐ Laminated ☐ Tile - Ceramic

Family Room Window Treatments ☐ Not Applicable ☐ Yes ☐ No

(R) Kitchen Dimensions |__|__| X |__|__|

(R) Kitchen Level ☐ Basement ☐ Main ☐ Upper

(R) Kitchen Floors ☐ Carpeting ☐ Other ☐ Vinyl ☐ Hardwood ☐ Parquet ☐ Laminated ☐ Tile - Ceramic

(R) Kitchen Window Treatments ☐ Not Applicable ☐ Yes ☐ No

Breakfast Room Dimensions |__|__| X |__|__|

Breakfast Room Level ☐ Basement ☐ Main ☐ Upper

Breakfast Room Floors ☐ Carpeting ☐ Other ☐ Vinyl ☐ Hardwood ☐ Parquet ☐ Laminated ☐ Tile - Ceramic

Breakfast Room Window Treatments ☐ Not Applicable ☐ Yes ☐ No

Dining Room Dimensions |__|__| X |__|__|

Dining Room Level ☐ Basement ☐ Main ☐ Upper

Dining Room Floors ☐ Carpeting ☐ Other ☐ Vinyl ☐ Hardwood ☐ Parquet ☐ Laminated ☐ Tile - Ceramic

Dining Room Window Treatments ☐ Not Applicable ☐ Yes ☐ No

(R) Master Bedroom Dimensions |__|__| X |__|__|

(R) Master Bedroom Level ☐ Basement ☐ Main ☐ Upper

(R) Master Bedroom Floors ☐ Carpeting ☐ Other ☐ Vinyl ☐ Hardwood ☐ Parquet ☐ Laminated ☐ Tile - Ceramic

(R) Master Bdrm Window Treatments ☐ Not Applicable ☐ Yes ☐ No

Bedroom 2 Dimensions |__|__| X |__|__|

Bedroom 2 Level ☐ Basement ☐ Main ☐ Upper

Bedroom 2 Floors ☐ Carpeting ☐ Other ☐ Vinyl ☐ Hardwood ☐ Parquet ☐ Laminated ☐ Tile - Ceramic

Bedroom 2 Window Treatments ☐ Not Applicable ☐ Yes ☐ No

Bedroom 3 Dimensions |__|__| X |__|__|

Bedroom 3 Level ☐ Basement ☐ Main ☐ Upper

Bedroom 3 Floors ☐ Carpeting ☐ Other ☐ Vinyl ☐ Hardwood ☐ Parquet ☐ Laminated ☐ Tile - Ceramic

Bedroom 3 Window Treatments ☐ Not Applicable ☐ Yes ☐ No

Bedroom 4 Dimensions |__|__| X |__|__|

Bedroom 4 Level ☐ Basement ☐ Main ☐ Upper

Bedroom 4 Floors ☐ Carpeting ☐ Other ☐ Vinyl ☐ Hardwood ☐ Parquet ☐ Laminated ☐ Tile - Ceramic

Bedroom 4 Window Treatments ☐ Not Applicable ☐ Yes ☐ No

Optional Room 1
☐ 5th Bedroom
☐ 6th Bedroom
☐ Bonus Room
☐ Den/Library
☐ Exercise Room
☐ Finished Attic
☐ Guest Room
☐ Hearth Room
☐ Home Theater
☐ Laundry Room
☐ Loft
☐ Office
☐ Rec/Play Room
☐ Sun Room
☐ Wine Cellar
☐ Workshop

Optional Room 1 Dimensions |__|__| X |__|__|

Optional Room 1 Level ☐ Basement ☐ Main ☐ Upper

Optional Room 1 Floors ☐ Carpeting ☐ Other ☐ Vinyl ☐ Hardwood ☐ Parquet ☐ Laminated ☐ Tile - Ceramic

Optional Room 1 Window Treatments ☐ Not Applicable ☐ Yes ☐ No

REVISED September 2007

Room Sizes & Descriptions

Optional Room 2 ☐ 5th Bedroom ☐ 6th Bedroom ☐ Bonus Room ☐ Den/Library ☐ Exercise Room ☐ Finished Attic ☐ Guest Room ☐ Hearth Room ☐ Home Theater ☐ Laundry Room ☐ Loft ☐ Office ☐ Rec/Play Room ☐ Sun Room ☐ Wine Cellar ☐ Workshop

Optional Room 2 Dimensions |__|__| X |__|__|

Optional Room 2 Level ☐ Basement ☐ Main ☐ Upper

Optional Room 2 Floors ☐ Carpeting ☐ Hardwood ☐ Laminated ☐ Other ☐ Parquet ☐ Tile - Ceramic ☐ Vinyl

Optional Room 2 Window Treatments ☐ Not Applicable ☐ Yes ☐ No

Optional Room 3 ☐ 5th Bedroom ☐ 6th Bedroom ☐ Bonus Room ☐ Den/Library ☐ Exercise Room ☐ Finished Attic ☐ Guest Room ☐ Hearth Room ☐ Home Theater ☐ Laundry Room ☐ Loft ☐ Office ☐ Rec/Play Room ☐ Sun Room ☐ Wine Cellar ☐ Workshop

Optional Room 3 Dimensions |__|__| X |__|__|

Optional Room 3 Level ☐ Basement ☐ Main ☐ Upper

Optional Room 3 Floors ☐ Carpeting ☐ Hardwood ☐ Laminated ☐ Other ☐ Parquet ☐ Tile - Ceramic ☐ Vinyl

Optional Room 3 Window Treatments ☐ Not Applicable ☐ Yes ☐ No

Optional Room 4 ☐ 5th Bedroom ☐ 6th Bedroom ☐ Bonus Room ☐ Den/Library ☐ Exercise Room ☐ Finished Attic ☐ Guest Room ☐ Hearth Room ☐ Home Theater ☐ Laundry Room ☐ Loft ☐ Office ☐ Rec/Play Room ☐ Sun Room ☐ Wine Cellar ☐ Workshop

Optional Room 4 Dimensions |__|__| X |__|__|

Optional Room 4 Level ☐ Basement ☐ Main ☐ Upper

Optional Room 4 Floors ☐ Carpeting ☐ Hardwood ☐ Laminated ☐ Other ☐ Parquet ☐ Tile - Ceramic ☐ Vinyl

Optional Room 4 Window Treatments ☐ Not Applicable ☐ Yes ☐ No

(R) Main Level Sq. Ft. |__|__|__|__|__|

(R) Upper Level Sq. Ft. |__|__|__|__|__|

(R) Square Footage Source ☐ Appraiser ☐ Assessor ☐ Broker ☐ Builder ☐ Floorplans

(R) Optional Level (Below Grade) ☐ Basement ☐ Walk-Out Basement ☐ Daylight Window Basement ☐ Cellar ☐ No Basement

Optional Level Sq. Ft. (Below Grade) |__|__|__|__|__|

% Optional Level Finished *Choose 1* ☐ 0 - 25% ☐ 25-50% ☐ 50-75% ☐ 75+%

(R) Number of Bedrooms |__|__|

(R) Number of Rooms |__|__|

(R) Full Baths - Main Level |__|__|

(R) Half Baths - Main Level |__|__|

(R) Full Baths - Upper Level |__|__|

(R) Half Baths - Upper Level |__|__|

(R) Full Baths - Basement Level |__|__|

(R) Half Baths - Basement Level |__|__|

(R) Levels *Choose 1* ☐ 1 Level ☐ 1 ½ Levels ☐ 1 Level + Loft ☐ 2 Levels ☐ 2 ½ Levels ☐ 3 Levels ☐ Bi-Level ☐ Multi-Level ☐ Tri-Level

(R) Basement ☐ Yes ☐ No

Basement Description *Choose up to 4* ☐ 9ft+ Ceiling ☐ Cellar ☐ Daylight Windows ☐ Finished Ceiling ☐ Finished ☐ Finished Living Space ☐ Finished Walls ☐ Plumbing Roughed In ☐ Under Tri-Level ☐ Unfinished ☐ Walk-Out

(R) Foundation *Choose up to 2* ☐ Basement-Block ☐ Basement-Brick ☐ Bsmt-Poured Concr. ☐ Basement-Wood ☐ Crawl ☐ Crawl-Block ☐ Crawl-Brick ☐ Crawl-Poured Concrete ☐ Crawl-Wood ☐ Slab

(R) Number of Fireplace(s) |__|

Fireplace Description *Choose up to 4* ☐ 2 Sided Fireplace ☐ Basement ☐ Blower Fan ☐ Den/Library ☐ Dining Room ☐ Electric ☐ Family Room ☐ Fireplace Insert ☐ Free-Stand Wood Stove ☐ Gas Log ☐ Gas Starter ☐ Great Room ☐ Hearth Room ☐ Kitchen ☐ Living Room ☐ Masonry Fireplace ☐ Master Bedroom ☐ No Fireplace ☐ Other ☐ Other Bedroom ☐ Rec Room ☐ Wood Burning

(R) Garage ☐ Yes ☐ No

Room Sizes & Descriptions

(R) Garage / Parking Description *Choose up to 6*
☐ Multiple Garages ☐ 1 Car Attached ☐ 1 Car Built-In ☐ 1 Car Carport ☐ 1 Car Detached ☐ 2 Car Attached ☐ 2 Car Built-In ☐ 2 Car Carport ☐ 2 Car Detached ☐ 3 Car Attached ☐ 3 Car Built-In ☐ 3 Car Carport ☐ 3 Car Detached ☐ 4+ Car Attached ☐ 4+ Car Built-In ☐ 4+ Car Detached ☐ Assign Park-inside ☐ Assign Park-outside ☐ Common Lot ☐ Finished Garage ☐ Floor Drain ☐ Garage Door Opener ☐ Guest Park Premises ☐ Guest Park Street ☐ Heated ☐ Integral Garage ☐ Keyless Entry ☐ Load-Courtyard ☐ Load-Rear ☐ Load-Side ☐ None ☐ Parkling - Leased ☐ Parking - Valet ☐ Service Door ☐ Shared Garage ☐ Storage Area ☐ Street Park Only ☐ Workshop

Number of Parking Spaces |__|

(R) Directions

|__|__|__|__

Description

Porch *Choose up to 2*
- ☐ Balcony
- ☐ Breeze Way
- ☐ Cabana
- ☐ Gazebo
- ☐ Patio Glass Enclosed
- ☐ Patio Covered
- ☐ Patio Open
- ☐ Patio Screened
- ☐ Porch Covered
- ☐ Porch Open
- ☐ Porch Screened
- ☐ Porch Glass Enclosed
- ☐ Rooftop
- ☐ Wood Deck Main
- ☐ Wood Deck Multi-Level
- ☐ Wood Deck Up
- ☐ Wrap-Around Porch

(R) **Appliances** *Choose up to 10*
- ☐ Common Laundry
- ☐ Cook Top-Electric
- ☐ Cook Top-Gas
- ☐ Dishwasher
- ☐ Dryer
- ☐ Garbage Disposal
- ☐ Jennaire Type
- ☐ Kitchen Exhaust
- ☐ Microwave Hood
- ☐ Microwave
- ☐ None
- ☐ Oven/Range-Electric
- ☐ Oven/Range-Gas
- ☐ Oven-Built-in(s)
- ☐ Oven-Convection Feat.
- ☐ Oven-Double
- ☐ Range Hood Fan
- ☐ Refrigerator-Built-In
- ☐ Refrigerator-Bar
- ☐ Refrigerator
- ☐ Separate Freezer
- ☐ Separate Ice Machine
- ☐ Trash Compactor
- ☐ Warming Drawer
- ☐ Washer
- ☐ Wine Cooler Unit

(R) **Eating Areas** *Choose up to 4*
- ☐ Breakfast Bar
- ☐ Breakfast Room
- ☐ Center Island
- ☐ Dining Combo/Fm Rm
- ☐ Dining Combo/Grt Rm
- ☐ Dining Combo/Kitchen
- ☐ Dining Combo/Liv Rm
- ☐ Dining-L
- ☐ Eat- In Kitchen
- ☐ Formal Dining Room
- ☐ Kitchen Country
- ☐ Kitchen Galley
- ☐ Kitchen Updated
- ☐ Kitchen Some Updates
- ☐ Pantry
- ☐ Pantry Walk-In

(R) **Equipment** *Choose up to 10*
- ☐ Carbon Mnxde Sensor
- ☐ Central Vacuum
- ☐ Chair Lift
- ☐ Dumb Waiter
- ☐ Elevator - Common
- ☐ Elevator - Private
- ☐ Elevator - Service
- ☐ Gas Grill
- ☐ Heat Sensors
- ☐ Hot Tub
- ☐ Intercom
- ☐ Iron Filter
- ☐ Multiple Phone Lines
- ☐ Network Ready
- ☐ Not Applicable
- ☐ Radon System
- ☐ Satellite Dish Paid
- ☐ Satellite Dish Rented
- ☐ Sauna
- ☐ Sec. Alarm Monitored
- ☐ Security Alarm Paid
- ☐ Secutiry Alarm Rented
- ☐ Smoke Alarm
- ☐ Sump Pumps-Dual
- ☐ Sat. Dish-No Controls
- ☐ Sump Pump w/ Backup
- ☐ Sump Pump
- ☐ Surround Sound
- ☐ Theater Equipment
- ☐ Wet Bar
- ☐ Water Purif. System
- ☐ Water Softener Paid
- ☐ Water Softener Rented

(R) **Interior** *Choose up to 6*
- ☐ Attic Pull Down Stairs
- ☐ Attic Access
- ☐ Attic Stairway
- ☐ Built-In Bookshelves
- ☐ Ceiling Cathedral
- ☐ Ceiling Raised (9'+)
- ☐ Ceiling Tray
- ☐ Ceiling Vaulted
- ☐ Handicap Accessible
- ☐ Hardwood Floors
- ☐ Screens Complete
- ☐ Screens Some
- ☐ Skylights
- ☐ Storage Locker
- ☐ Storms Some
- ☐ Storms Complete
- ☐ Supplemental Storage
- ☐ Walk-In Closet(s)
- ☐ Wetbar
- ☐ Woodwork Painted
- ☐ Woodwork Stained
- ☐ Wdwk Stained/Painted
- ☐ Window Bay/Bow
- ☐ Window Greenhouse
- ☐ Windows Metal
- ☐ Windows Thermal
- ☐ Windows Vinyl
- ☐ Windows Wood

(R) **Exterior** *Choose up to 2*
- ☐ Aluminum
- ☐ Brick
- ☐ Cedar
- ☐ Concrete Block
- ☐ Composition Siding/Cement
- ☐ Composition Siding/Wood
- ☐ Composition Siding/Other
- ☐ Cultured Stone
- ☐ Drivit Type
- ☐ Other
- ☐ Shingle/Shake
- ☐ Stone
- ☐ Stucco Style
- ☐ Vinyl
- ☐ Vinyl with Brick
- ☐ Vinyl with Stone
- ☐ Wood
- ☐ Wood with Brick
- ☐ Wood with Stone

Lot information *Choose up to 4*
- ☐ Corner
- ☐ Creek On Property
- ☐ Cul-de-Sac
- ☐ Dock Access
- ☐ Dock Leased
- ☐ Dock Owned
- ☐ Gated Community
- ☐ Lakefront
- ☐ Not In Subdivision
- ☐ On Golf Course
- ☐ On Reservoir
- ☐ On Trail
- ☐ Pond
- ☐ River Front
- ☐ Rural In Subdivision
- ☐ Rural Not In Subdivision
- ☐ Sidewalks
- ☐ Storm Sewers
- ☐ Streetlights
- ☐ Trees Mature
- ☐ Trees Small
- ☐ Water Access
- ☐ Wooded

Exterior Amenities *Choose up to 4*
- ☐ Barn Horse
- ☐ Barn Mini
- ☐ Barn Pole
- ☐ Barn Storage
- ☐ Driveway Asphalt
- ☐ Driveway Concrete
- ☐ Driveway Exposed Aggregate
- ☐ Driveway Gravel
- ☐ Driveway Pavers
- ☐ Fence Complete
- ☐ Fence Full Rear
- ☐ Fence Partial
- ☐ Fence Privacy
- ☐ Handicap Accessible
- ☐ Outbuilding w/Utilities
- ☐ Outdoor Fireplace/Pit
- ☐ Playset
- ☐ Pool Above Ground
- ☐ Pool Below Ground
- ☐ Pool Community
- ☐ Pool House
- ☐ Pool Indoor
- ☐ Pool Lap
- ☐ Putting Green
- ☐ Sprinkler System
- ☐ Storage Shed
- ☐ Tennis Community
- ☐ Tennis Court
- ☐ Water Feature/Fountain

(R) **Lot Size** |__|__|__|__|__|__|__|__|__|__|__|__|__|__|

Description

|__|__|__|__|__|__|__|__|__|

(R) **Acres** *Choose 1*
- ☐ Less than 1/4 Acre
- ☐ 1/4 to 1/2 Acre
- ☐ 1/2 - 1
- ☐ 1 - 3
- ☐ 3 - 5
- ☐ 5 - 10
- ☐ 10 - 20
- ☐ More than 20 Acres
- ☐ Condo/HPR/Coop (Undivided Interest)

(R) **Total # of Acres** *Acre = 43,560 SF* |__|__|__|__|__|__|__| . |__|__|

Utilities

(R) **Heat** *Choose up to 3*
- ☐ Baseboard
- ☐ Conversion
- ☐ Dual System
- ☐ Electronic Air Filter
- ☐ Forced Air
- ☐ Geothermal
- ☐ Gravity
- ☐ Heat Pump
- ☐ Hot Water Boiler
- ☐ Humidifier
- ☐ No Heat Source
- ☐ Other
- ☐ Radiators
- ☐ Radiant Ceiling
- ☐ Radiant Flooring
- ☐ Space/Wall Unit
- ☐ Simple Vent - No Duct Work
- ☐ Wood Insert
- ☐ Wood Stove

(R) **Fuel** *Choose up to 2*
- ☐ Electric
- ☐ Gas
- ☐ No Fuel Source
- ☐ Oil
- ☐ Other
- ☐ Propane
- ☐ Solar
- ☐ Wood

(R) **Cooling** *Choose up to 3*
- ☐ Attic Fan
- ☐ Ceiling Paddle Fan(s)
- ☐ Central Electric
- ☐ Geothermal
- ☐ Heat Pump
- ☐ No Cooling
- ☐ Power Roof Vent.
- ☐ Wall Unit(s)
- ☐ Window Unit(s)

(R) **Primary Water Source** *Choose 1*
- ☐ Community Water
- ☐ Municipal Water Connected
- ☐ No Water Source
- ☐ Other
- ☐ Private Well

(R) **Primary Sewage Disposal** *Choose 1*
- ☐ Community Sewer
- ☐ Municipal Sewer Connected
- ☐ No Sewage Disposal
- ☐ Other
- ☐ Private Sewer
- ☐ Septic

Utility Options *Choose up to 4*
- ☐ Cable Available
- ☐ Cable Connected
- ☐ Gas Available
- ☐ Gas Connected
- ☐ High Speed Internet Access Available
- ☐ Municipal Sewer Available
- ☐ Municipal Water Available
- ☐ Private Well - Secondary Source

(R) **Water Heater** *Choose 1*
- ☐ Electric
- ☐ Gas
- ☐ No Water Heater
- ☐ Other
- ☐ Propane
- ☐ Solar

Lease Information

Mandatory Fee Amount $|__|__|__|__|__|__|

Mandatory Fee Paid
- ☐ Monthly
- ☐ Quarterly
- ☐ Semi-Annually
- ☐ Annually

(R) **Pets** *Choose up to 2*
- ☐ Cats Only
- ☐ Dogs Only
- ☐ No
- ☐ With Approval

Pet Deposit $ |__|__|__|__|

Smoking
- ☐ Yes
- ☐ No

(R) **Security Deposit** $ |__|__|__|__|__|__|

(R) **Owner Pays** *Choose up to 8*
- ☐ Alarm - Security
- ☐ All Utilities
- ☐ Cable
- ☐ Dues - Mandatory
- ☐ Electric
- ☐ Gas
- ☐ HOA Fees
- ☐ Insurance - Hazard
- ☐ Insurance - Liability
- ☐ Insurance - Structural
- ☐ Lawncare
- ☐ Not Applicable
- ☐ No Utilities
- ☐ Oil
- ☐ Other
- ☐ Property Taxes
- ☐ Sewer
- ☐ Trash Pick-Up
- ☐ Water

(R) **Tenant Pays** *Choose up to 8*
- ☐ Alarm - Security
- ☐ All Utilities
- ☐ Cable
- ☐ Carpet Cleaning
- ☐ Carport Available
- ☐ Dues - Mandatory
- ☐ Electric
- ☐ Garage/Carport
- ☐ Garage Available
- ☐ Gas
- ☐ HOA Fees
- ☐ Insurance - Hazard
- ☐ Insurance - Liability
- ☐ Insurance - Renter's
- ☐ Insurance - Structural
- ☐ Lawncare
- ☐ Not Applicable
- ☐ No Utilities
- ☐ Oil
- ☐ Other
- ☐ Rent Only
- ☐ Sewer
- ☐ Trash Pick-Up
- ☐ Water

Lease/Association Information

(R) **Lease Terms** *Choose up to 5*
- ☐ 6 Months
- ☐ 12 Months
- ☐ 18 Months
- ☐ 24 Months
- ☐ 36 Months
- ☐ 48 Months
- ☐ 60 Months
- ☐ Lease with Option
- ☐ Lease Purchase
- ☐ Month to Month
- ☐ Not Applicable
- ☐ Negotiable
- ☐ Other
- ☐ Quarterly
- ☐ Weekly

(R) **Minimum Lease Required** |__|__|

(R) **Date Available** |__|__| \ |__|__| \ |__|__|

For Sale Listing # |__|__|__|__|__|__|__|__|__|

Office Information

(R) **Agent ID** |__|__|__|__|__|__|__|__|

List Agent Name |__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|

(R) **Showings Phone Number** |__|__|__| - |__|__|__| - |__|__|__|__|

(R) **Feedback Phone Number** |__|__|__| - |__|__|__| - |__|__|__|__|

(R) **Preferred Contact Phone Number** |__|__|__| - |__|__|__| - |__|__|__|__|

Agent Personal Fax Number |__|__|__| - |__|__|__| - |__|__|__|__|

Agent Cell Number |__|__|__| - |__|__|__| - |__|__|__|__|

Agent Voice Mail Number |__|__|__| - |__|__|__| - |__|__|__|__|

Agent Home Number |__|__|__| - |__|__|__| - |__|__|__|__|

Agent Direct Number |__|__|__| - |__|__|__| - |__|__|__|__|

Toll Free Number |__|__|__| - |__|__|__| - |__|__|__|__|

Office Phone Extension |__|__|__|__|

Pager Number |__|__|__| - |__|__|__| - |__|__|__|__|

Co-Agent/Licensed Assistant ID |__|__|__|__|__|__|__|__|

Co-Agent/Licensed Assistant Name |__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|

Preferred Contact Phone Number |__|__|__| - |__|__|__| - |__|__|__|__|

Contact #1 Type *Choose up to 2*

- ☐ Appointment Center
- ☐ Auction
- ☐ Feedback
- ☐ Management Co.
- ☐ Model
- ☐ Other
- ☐ Team Name

Contact #1 Name |__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|

Contact #1 Phone |__|__|__| - |__|__|__| - |__|__|__|__|

Contact #2 Type *Choose up to 2*

- ☐ Appointment Center
- ☐ Auction
- ☐ Feedback
- ☐ Management Co.
- ☐ Model
- ☐ Other
- ☐ Team Name

Contact #2 Name |__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|

Contact #2 Phone |__|__|__| - |__|__|__| - |__|__|__|__|

(R) **Listing Office ID** |__|__|__|__|__|__|

Company Name |__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|

(R) **Listing Date** |__|__| / |__|__| / |__|__|

(R) **Expiration Date** |__|__| / |__|__| / |__|__|

(R) **List Type** *Choose 1*

- ☐ Exclusive Right to Sell
- ☐ Exclusive Agency
- ☐ Exclusive Right to Sell - Exclusion

(R) **Buyer Agent Commission** |__|__|__|__|__|__|

(R) **Variable Rate Commission** ☐ Yes ☐ No

(R) **Photo** *Choose 1*

- ☐ Photo By Broker
- ☐ No Photo
- ☐ Take Photo
- ☐ Under Construction

(R) **Disclosures** *Choose up to 6*

- ☐ Agent Owned
- ☐ As-Is
- ☐ Bank Owned
- ☐ Barrett Assessment
- ☐ Corporate Control
- ☐ Corporate Owned
- ☐ Covenants & Restrict.
- ☐ Defects-Call Office
- ☐ Defects-None Noted
- ☐ Defects-See Remarks
- ☐ Exclusions-Call Office
- ☐ Fixer Upper
- ☐ Flood Insur. Required
- ☐ Flood Plain Partial
- ☐ Flood Plain
- ☐ For Auction
- ☐ Historic District
- ☐ HUD Owned
- ☐ Needs Cosmetics
- ☐ Needs Updating
- ☐ Other
- ☐ Other Assessments
- ☐ Possible Short Sale
- ☐ Pre-Foreclosure
- ☐ Probate
- ☐ Qual Housing-Older Persons Stmt-File
- ☐ Refusal to Sell
- ☐ Rules & Regs
- ☐ Sales Discl Not Req
- ☐ Sales Discl On File
- ☐ Special Addendums
- ☐ Special Assessments
- ☐ Tap Fee
- ☐ VA Owned

(R) **Inspections/Warranties** *Choose up to 3*

- ☐ General
- ☐ Inspection Mechanical
- ☐ Inspection Radon
- ☐ Inspection Septic
- ☐ Inspection Structural
- ☐ Inspection Termite
- ☐ Inspection & Test Well
- ☐ Lead Based Paint
- ☐ Not Applicable
- ☐ Other
- ☐ See Remarks
- ☐ Warranty Builder's
- ☐ Warranty Hmbuyers
- ☐ Water Test-Bacteria
- ☐ Water Test-Lead

(R) **Possession** *Choose up to 2*

- ☐ At Closing
- ☐ Negotiable
- ☐ Other
- ☐ Per Diem Rent Back
- ☐ Upon Possession of Other Home
- ☐ Specific Date
- ☐ Tenant's Rights

Agent-to-Agent Remarks Exclusions & Commission Disclosures & Financial Information |__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|

(R) **Listing on Public Internet** ☐ Yes ☐ No

(R) **Public Remarks on Internet** ☐ Yes ☐ No

(R) **Direct Soliciting** ☐ Yes ☐ No

Is there a "For Sale By Owner" or other sign or notice on the Property indicating that the seller is soliciting direct contact from buyers?

Office Information

Virtual Tour Hyperlink (URL) http:// |__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|

Web Hyperlink (URL) http:// |__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|

Pending Information

(R) **Pending Date** |__|__| / |__|__| / |__|__|

(R) **Leasing Agent ID** |__|__|__|__|__|__|__|__|

(R) **Leasing Office ID** |__|__|__|__|__|

Leased Information

(R) **Occupancy Date** |__|__| / |__|__| / |__|__|

(R) **Lease Term in Months** |__|__|

(R) **Leased Monthly Rent** $ |__|__|__|__|__|__|__|__|

Open House Information

(R) **Open House Date** |__|__| / |__|__| / |__|__|

(R) **Open House Time** |__|__| : |__|__| ☐ am ☐ pm

Remarks: |__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|

Notes