



BROKER LISTING COOPERATIVE®

Residential or Condo Profile Sheet - Sale or Lease

Agent / Office Info

(R) List Agent ID, List Agent Name, Showings Phone Number, Feedback Phone Number, Feedback Email

Team Leader ID, Team Leader Name

Co-Agent ID, Co-Agent Name

Contact #1 Type (Appointment Center, Auction, CSS Online, Feedback, Management Company, Model, Team Name, Other), Contact #1 Name, Contact #1 Phone

Contact #2 Type (Appointment Center, Auction, CSS Online, Feedback, Management Company, Model, Team Name, Other), Contact #2 Name, Contact #2 Phone

Contract Info: Listing Information

(R) Condo Lifestyle, (R) List Date, (R) Expiration Date, (R) List/Lease Price, (R) Transaction Type, (R) Listing Type, REO/Relocation, (R) Affected by Disclosures

Contract Info: Listing Information Continued

Disclosures (Choose 1), Disclosure Other (Choose up to 5), Sales Disclosure Not Required, Sales Disclosure In Supplements, Sales Disclosure On File, Short Sale Approved, Short Sale Possible, Tap Fee, Updating Needed, None, Other / See Remarks, Not Applicable

Inspections / Warranties (Choose up to 3), (R) Possession (Choose up to 2), Warranties, Water Test, Other / See Remarks, Rent Back, Per Diem, Tenant's Rights, Other/See Remarks

Contract Info: Internet

(R) Available for Showing, (R) Available for Showing Date, (R) Is there Direct Soliciting?, Allow Listing on Public Internet?, Allow Address on Public Internet?, Allow Property Description on Internet?

Contract Info: Internet Continued

Prohibit Comments or Reviews On Public Internet?
(Required if on public internet)

Yes No

Prohibit Automated Estimates of Market Value on Public Internet?
(Required if on public internet)

Yes No

Syndication Websites

<input type="checkbox"/> MIBOR.com	<input type="checkbox"/> REALTOR.com	<input type="checkbox"/> Homes.com	<input type="checkbox"/> Zillow Group	<input type="checkbox"/> No Listing Syndication
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Cooperation / Compensation

(R) BAC (%/\$)

<input type="checkbox"/> Percentage
<input type="checkbox"/> Dollar Amount
<input type="checkbox"/> First Month's Rent

(R) Buyer Agency Commission

(R) Variable Rate Commission

Yes No

Location

(R) Street Number

Street Direction

<input type="checkbox"/> East	<input type="checkbox"/> South
<input type="checkbox"/> North	<input type="checkbox"/> Stheast
<input type="checkbox"/> Northeast	<input type="checkbox"/> Sthwest
<input type="checkbox"/> Northwest	<input type="checkbox"/> West

(R) Street Name

Street Type

<input type="checkbox"/> Avenue	<input type="checkbox"/> Hollow	<input type="checkbox"/> Point
<input type="checkbox"/> Bend	<input type="checkbox"/> Lake	<input type="checkbox"/> Ridge
<input type="checkbox"/> Boulevard	<input type="checkbox"/> Landing	<input type="checkbox"/> Road
<input type="checkbox"/> Circle	<input type="checkbox"/> Lane	<input type="checkbox"/> Roundabout
<input type="checkbox"/> Court	<input type="checkbox"/> Manor	<input type="checkbox"/> Row
<input type="checkbox"/> Cove	<input type="checkbox"/> Overlook	<input type="checkbox"/> Run
<input type="checkbox"/> Creek	<input type="checkbox"/> Park	<input type="checkbox"/> Square
<input type="checkbox"/> Crescent	<input type="checkbox"/> Parkway	<input type="checkbox"/> Street
<input type="checkbox"/> Crest	<input type="checkbox"/> Pass	<input type="checkbox"/> Terrace
<input type="checkbox"/> Crossing	<input type="checkbox"/> Path	<input type="checkbox"/> Trace
<input type="checkbox"/> Drive	<input type="checkbox"/> Pike	<input type="checkbox"/> Trail
<input type="checkbox"/> Grove	<input type="checkbox"/> Place	<input type="checkbox"/> Way
<input type="checkbox"/> Highway	<input type="checkbox"/> Plaza	

Street Direction Suffix

<input type="checkbox"/> East	<input type="checkbox"/> South
<input type="checkbox"/> North	<input type="checkbox"/> Stheast
<input type="checkbox"/> Northeast	<input type="checkbox"/> Sthwest
<input type="checkbox"/> Northwest	<input type="checkbox"/> West

(R) Area

(R) City

(R) State

I N

(R) Zip Code

+4 (Zip Code)

(R) County

(R) Township

(R) Lot Number

Section

(R) Lot Size (Sq. Ft.)

Total # Acres

Acres

<input type="checkbox"/> <0.25 Acre	<input type="checkbox"/> 5 - 9.99 Acres
<input type="checkbox"/> 0.25 - 0.49 Acre	<input type="checkbox"/> 10 - 19.99 Acres
<input type="checkbox"/> 0.50 - 0.99 Acre	<input type="checkbox"/> >20 Acres
<input type="checkbox"/> 1 - 2.99 Acres	<input type="checkbox"/> Condo-HPR-CoOp
<input type="checkbox"/> 3 - 4.99 Acres	

(R) Subdivision

(R) Legal

(R) School District

School #1

_____ (Up to 4)

School #2

_____ (Up to 4)

School #3

_____ (Up to 4)

School #4

_____ (Up to 4)

General

(R) Property Attached?

Yes No

(R) Year Built

(R) New Construction

<input type="checkbox"/> No - Resale
<input type="checkbox"/> Proposed
<input type="checkbox"/> Yes - Permit Filed

Estimated Completion Date (MM/YY)

_____ / _____ / _____
(Required if new construction)

Construction Stage *(Required if new construction)*

<input type="checkbox"/> Completed	<input type="checkbox"/> Permit Filed
<input type="checkbox"/> Conversion	<input type="checkbox"/> Resale
<input type="checkbox"/> Foundation In	<input type="checkbox"/> Trim Stage
<input type="checkbox"/> Framed	<input type="checkbox"/> Under Roof
<input type="checkbox"/> Gutted	<input type="checkbox"/> Other/See Remarks
<input type="checkbox"/> Interior Selections, Make	

Builder Project / Contractor Name

(R) Tax ID #

|_|_|_| - |_|_|_| - |_|_| - |_|_|_|_| - |_|_|_|_| . |_|_|_|_| - |_|_|_|_|

Multiple Tax ID #

|_|_|_| - |_|_|_| - |_|_| - |_|_|_|_| - |_|_|_|_| . |_|_|_|_| - |_|_|_|_|

General : Remarks

(R) Directions *(210 Characters)*

Property Description *(No Contact or Financing Information) (750 Characters)*

General : Remarks Continued

Agent Remarks (500 Characters)

General: Virtual Tour / Web Link Information

Branded Virtual Tour URL http:// _____ Web URL http:// _____
 Unbranded Virtual Tour URL http:// _____ HOA URL http:// _____
 Interactive Virtual Tour URL http:// _____

Rooms / Square Feet

(R) Levels		(R) Basement		(R) SqFt Source		% Below Grade Finished		Master Bed/Bath Description (Choose up to 5)	
<input type="checkbox"/> 1 Level	<input type="checkbox"/> 3 Levels	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Appraisal	<input type="checkbox"/> 0 - 25 %	<input type="checkbox"/> Balcony	<input type="checkbox"/> Shower Stall, Full	<input type="checkbox"/> 1 Level + Loft	<input type="checkbox"/> 4 Levels
<input type="checkbox"/> 1 ½ Levels	<input type="checkbox"/> Bi-Level	<input type="checkbox"/> Assessor	<input type="checkbox"/> 25 - 50 %	<input type="checkbox"/> Broker	<input type="checkbox"/> 50 - 75 %	<input type="checkbox"/> Bedroom, 2nd Master	<input type="checkbox"/> Sinks, Double	<input type="checkbox"/> 2 Levels	<input type="checkbox"/> Multi-Lvl
<input type="checkbox"/> 2 Levels	<input type="checkbox"/> Tri-Level	<input type="checkbox"/> Builder	<input type="checkbox"/> 75 + %	<input type="checkbox"/> Floor Plans	<input type="checkbox"/> 100%	<input type="checkbox"/> Bedroom, Split	<input type="checkbox"/> Sitting Room	<input type="checkbox"/> 2 ½ Levels	<input type="checkbox"/> Suite
(R) SqFt Main	SqFt Upper	(R) (SqFt Below Grade	SqFt Garage	<input type="checkbox"/> Deck	<input type="checkbox"/> Tub, Full	<input type="checkbox"/> Closet(s), Walk-In	<input type="checkbox"/> Tub, Full, Separate Shwr	<input type="checkbox"/> Fireplaces	<input type="checkbox"/> Tub, Full, with Shower
(R) Beds Main	(R) Beds Upper	(R) Beds Below Grade		<input type="checkbox"/> Handicap Accessible	<input type="checkbox"/> Tub, Garden	<input type="checkbox"/> Porch	<input type="checkbox"/> Tub, Whirlpool	<input type="checkbox"/> Other / See Remarks	
(R) Full Baths Main	(R) Full Baths Upper	(R) Full Baths Below Grade	(R) Rooms Main	(R) Rooms Upper	(R) Rooms Basement				
(R) Half Baths Main	(R) Half Baths Upper	(R) Half Baths Below Grade							

(R) Room Type (Master Bedroom and Kitchen are Required)

Attic, Finished	Bedroom, 2nd	Bedroom, 5th	Breakfast Room	Exercise Room	Guest Room	Kitchen	Loft	Rec/Play Room	Utility Room
Balcony, Enclosed	Bedroom, 3rd	Bedroom, 6th	Den/Library	Family Room	Hearth Room	Laundry Room	Mud Room	Sitting Room	Wine Cellar
Bedroom, Master	Bedroom, 4th	Bonus Room	Dining Room	Great Room	Home Theatre	Living Room	Office	Sun Room	Workshop

(R) Master Bedroom	(R) Dimensions	(R) Level	(R) Floors	(R) Window Coverings
(R) Kitchen	X	B - Below Grade	B - Brick	<input type="checkbox"/> Yes <input type="checkbox"/> No
	X	M - Main	C - Carpeting	<input type="checkbox"/> Yes <input type="checkbox"/> No
	X	U - Upper	E - Engineered Hardwood	<input type="checkbox"/> Yes <input type="checkbox"/> No
	X		H - Hardwood	<input type="checkbox"/> Yes <input type="checkbox"/> No
	X		L - Laminated	<input type="checkbox"/> Yes <input type="checkbox"/> No
	X		LH - Laminated Hardwood	<input type="checkbox"/> Yes <input type="checkbox"/> No
	X		M - Marble/Stone	<input type="checkbox"/> Yes <input type="checkbox"/> No
	X		P - Parquet	<input type="checkbox"/> Yes <input type="checkbox"/> No
	X		T - Tile/Ceramic	<input type="checkbox"/> Yes <input type="checkbox"/> No
	X		V - Vinyl	<input type="checkbox"/> Yes <input type="checkbox"/> No
	X		VH - Vinyl Hardwood	<input type="checkbox"/> Yes <input type="checkbox"/> No
	X		O - Other / See Remarks	<input type="checkbox"/> Yes <input type="checkbox"/> No
	X			<input type="checkbox"/> Yes <input type="checkbox"/> No
	X			<input type="checkbox"/> Yes <input type="checkbox"/> No
	X			<input type="checkbox"/> Yes <input type="checkbox"/> No

Taxes

(R) Semi-Annual Tax	(R) Additional Solid Waste Tax?	Tax Exemption (Choose up to 3)
\$ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Historic Tax Credit
(R) Tax Year Due/Payable	Additional Solid Waste Tax Amount	<input type="checkbox"/> Homestead Tax Exemption
\$ _____	\$ _____	<input type="checkbox"/> Homestead Tax Exemption Filed, Not Reflected
		<input type="checkbox"/> Mortgage Tax Exemption
		<input type="checkbox"/> Mortgage Tax Exemption Filed, Not Reflected
		<input type="checkbox"/> None
		<input type="checkbox"/> Veteran Tax Exemption
		<input type="checkbox"/> Other Tax Exemption / See Remarks

Finance

Possible Financing (Choose up to 4)	<input type="checkbox"/> Assume Approval	<input type="checkbox"/> Conventional, Insured (ICON)	<input type="checkbox"/> Lease Purchase	<input type="checkbox"/> See Remarks
	<input type="checkbox"/> Assume No Approval	<input type="checkbox"/> Exchange, 1031	<input type="checkbox"/> Lease with Option	<input type="checkbox"/> Not Applicable
	<input type="checkbox"/> Cash Only	<input type="checkbox"/> Farmers Home Loan Admin (FarmHA)	<input type="checkbox"/> Rehab, 203K	
	<input type="checkbox"/> Closing Costs, Seller Will Pay	<input type="checkbox"/> Federal Housing Administration (FedHA)	<input type="checkbox"/> U S Dept Agriculture Rural Housing (USDA)	
	<input type="checkbox"/> Contract / Private	<input type="checkbox"/> Income Restrictions	<input type="checkbox"/> Veteran Administration (VA)	
	<input type="checkbox"/> Conventional	<input type="checkbox"/> Indiana Housing Finance Authority (IHFA)	<input type="checkbox"/> Other	

Association

(R) Mandatory Fee

\$ _____

Mandatory Fee Paid

(Required if there is a mandatory fee)

<input type="checkbox"/> Monthly	<input type="checkbox"/> Semi Annually
<input type="checkbox"/> Quarterly	<input type="checkbox"/> Annually

(R) Ownership Interest Types

<input type="checkbox"/> Mandatory Fee
<input type="checkbox"/> Voluntary Fee
<input type="checkbox"/> No Association
<input type="checkbox"/> Other / See Remarks

More Than One Association?

Yes No

Mandatory Fee Includes

<input type="checkbox"/> Association Builder Controls	<input type="checkbox"/> Lawn Care
<input type="checkbox"/> Association Home Owners	<input type="checkbox"/> Maintenance All Ground
<input type="checkbox"/> Cable Common	<input type="checkbox"/> Maintenance Building Exterior
<input type="checkbox"/> Clubhouse	<input type="checkbox"/> Maintenance Common Area
<input type="checkbox"/> Cooling Common	<input type="checkbox"/> Nature Area
<input type="checkbox"/> Custodian	<input type="checkbox"/> Park Playground
<input type="checkbox"/> Entrance Common	<input type="checkbox"/> Pool
<input type="checkbox"/> Entrance Private	<input type="checkbox"/> Professional Management
<input type="checkbox"/> Exercise	<input type="checkbox"/> Property Taxes Paid
<input type="checkbox"/> Golf	<input type="checkbox"/> Putting Green
<input type="checkbox"/> Heat Common	<input type="checkbox"/> Resident Manager
<input type="checkbox"/> Insurance Building Hazard	<input type="checkbox"/> Security
<input type="checkbox"/> Insurance Common Area	<input type="checkbox"/> Security Shared
<input type="checkbox"/> Irrigation	<input type="checkbox"/> Snow Removal
<input type="checkbox"/> Laundry/Connection In Unit	<input type="checkbox"/> Tennis

<input type="checkbox"/> Trash Removal
<input type="checkbox"/> Water Sewer Common
<input type="checkbox"/> Other / See Remarks

HOA Disclosures

<input type="checkbox"/> Prepaid Assessment
<input type="checkbox"/> Covenants&Restrictions
<input type="checkbox"/> Rental Restrictions
<input type="checkbox"/> Rules&Regulations
<input type="checkbox"/> AssessmentSpecial
<input type="checkbox"/> 55+ Community
<input type="checkbox"/> AssessmentsOther
<input type="checkbox"/> Other/See Remarks

HOA / Management Company

Management Company Phone

____ / ____ / ____

Features

Lot Information

(Choose up to 4)

<input type="checkbox"/> Corner
<input type="checkbox"/> Creek on Property
<input type="checkbox"/> Cul-de-Sac
<input type="checkbox"/> Curbs
<input type="checkbox"/> Dock, Access
<input type="checkbox"/> Dock, Leased
<input type="checkbox"/> Dock, Owned
<input type="checkbox"/> Gated Community
<input type="checkbox"/> Golf Course, On
<input type="checkbox"/> Irregular
<input type="checkbox"/> Lakefront
<input type="checkbox"/> Pond
<input type="checkbox"/> Reservoir, On
<input type="checkbox"/> Riverfront
<input type="checkbox"/> Sidewalks
<input type="checkbox"/> Storm Sewers
<input type="checkbox"/> Street Lights
<input type="checkbox"/> Subdivision, Not In
<input type="checkbox"/> Subdivision, Rural In
<input type="checkbox"/> Subdivision, Rural Not In
<input type="checkbox"/> Suburban
<input type="checkbox"/> Trail, On
<input type="checkbox"/> Trees, Mature
<input type="checkbox"/> Trees, Small
<input type="checkbox"/> Water Access
<input type="checkbox"/> Water View
<input type="checkbox"/> Wedge
<input type="checkbox"/> Wooded
<input type="checkbox"/> Other / See Remarks
<input type="checkbox"/> Not Applicable

(R) Architectural Style

(Choose up to 2)

<input type="checkbox"/> A-Frame
<input type="checkbox"/> Arts & Crafts/Craftsman
<input type="checkbox"/> Bungalow/Shotgun
<input type="checkbox"/> Cape Code
<input type="checkbox"/> Chateau
<input type="checkbox"/> Colonial
<input type="checkbox"/> Contemporary
<input type="checkbox"/> Dutch Colonial
<input type="checkbox"/> Earth Home
<input type="checkbox"/> English/Tudor
<input type="checkbox"/> Federal/Georgian
<input type="checkbox"/> French
<input type="checkbox"/> Gothic/Greek Revival
<input type="checkbox"/> Italianate
<input type="checkbox"/> Log/Chalet
<input type="checkbox"/> Manufactured/Modular
<input type="checkbox"/> Mid-Century Modern
<input type="checkbox"/> Multi-Level
<input type="checkbox"/> National/Farmhouse
<input type="checkbox"/> Other
<input type="checkbox"/> Prairie
<input type="checkbox"/> Ranch
<input type="checkbox"/> Rustic
<input type="checkbox"/> Spanish
<input type="checkbox"/> Traditional American
<input type="checkbox"/> Victorian

(R) Exterior

(Choose up to 2)

<input type="checkbox"/> Aluminum
<input type="checkbox"/> Brick
<input type="checkbox"/> Cedar
<input type="checkbox"/> Concrete Block
<input type="checkbox"/> Composition Siding/Cement
<input type="checkbox"/> Composition Siding/Wood
<input type="checkbox"/> Cultured Stone
<input type="checkbox"/> Drivit Type
<input type="checkbox"/> Shingle/Shake
<input type="checkbox"/> Stone
<input type="checkbox"/> Stucco Style
<input type="checkbox"/> Vinyl
<input type="checkbox"/> Vinyl with Brick
<input type="checkbox"/> Vinyl with Stone
<input type="checkbox"/> Wood
<input type="checkbox"/> Wood with Brick
<input type="checkbox"/> Wood with Stone
<input type="checkbox"/> Other / See Remarks

Exterior Amenities

(Choose up to 4)

<input type="checkbox"/> Barn, Horse
<input type="checkbox"/> Barn, Mini
<input type="checkbox"/> Barn, Pole
<input type="checkbox"/> Barn, Storage
<input type="checkbox"/> Carriage / Guest House
<input type="checkbox"/> Clubhouse
<input type="checkbox"/> Driveway, Asphalt
<input type="checkbox"/> Driveway, Concrete
<input type="checkbox"/> Driveway, Exposed Aggregate
<input type="checkbox"/> Driveway, Gravel
<input type="checkbox"/> Driveway, Pavers
<input type="checkbox"/> Fence, Complete
<input type="checkbox"/> Fence, Full Rear
<input type="checkbox"/> Fence, Partial
<input type="checkbox"/> Fence, Privacy
<input type="checkbox"/> Fireplace/Pit, Outdoor
<input type="checkbox"/> Handicap Accessible
<input type="checkbox"/> Outbuilding with Utilities
<input type="checkbox"/> Planned, Not Completed
<input type="checkbox"/> Play Set
<input type="checkbox"/> Pool, Above Ground
<input type="checkbox"/> Pool, Below Ground
<input type="checkbox"/> Pool, Community
<input type="checkbox"/> Pool House
<input type="checkbox"/> Pool, Indoor
<input type="checkbox"/> Pool, Lap
<input type="checkbox"/> Putting Green
<input type="checkbox"/> Shed, Storage
<input type="checkbox"/> Sprinkler/Irrigation System
<input type="checkbox"/> Tennis, Community
<input type="checkbox"/> Tennis, Court
<input type="checkbox"/> Water Feature/Fountain
<input type="checkbox"/> Not Applicable

Porch

(Choose up to 2)

<input type="checkbox"/> Balcony
<input type="checkbox"/> Breeze Way
<input type="checkbox"/> Cabana
<input type="checkbox"/> Deck, Main
<input type="checkbox"/> Deck, Multi-Level
<input type="checkbox"/> Deck, Upper
<input type="checkbox"/> Gazebo
<input type="checkbox"/> No Maintenance
<input type="checkbox"/> Patio, Covered
<input type="checkbox"/> Patio, Glass Enclosed
<input type="checkbox"/> Patio, Open
<input type="checkbox"/> Patio, Screened
<input type="checkbox"/> Porch, Covered
<input type="checkbox"/> Porch, Glass Enclosed
<input type="checkbox"/> Porch, Open
<input type="checkbox"/> Porch, Screened
<input type="checkbox"/> Porch, Wrap Around
<input type="checkbox"/> Rooftop

(R) Garage

Yes No

Garage Spaces

<input type="checkbox"/> 1
<input type="checkbox"/> 2
<input type="checkbox"/> 3
<input type="checkbox"/> 4+

Garage/Parking Description

<input type="checkbox"/> Attached
<input type="checkbox"/> Built-In
<input type="checkbox"/> Carport
<input type="checkbox"/> Detached
<input type="checkbox"/> Multiple Garages
<input type="checkbox"/> None
<input type="checkbox"/> Other / See Remarks
<input type="checkbox"/> Tandem

Parking Other *(Choose up to 5)*

<input type="checkbox"/> Assigned Parking Inside	<input type="checkbox"/> Keyless Entry
<input type="checkbox"/> Assigned Parking Outside	<input type="checkbox"/> Load Courtyard
<input type="checkbox"/> Common Lot	<input type="checkbox"/> Load Rear
<input type="checkbox"/> Electric Vehicle Service Equip (EVSE)	<input type="checkbox"/> Load Side
<input type="checkbox"/> Floor Drain	<input type="checkbox"/> Parking - Leased
<input type="checkbox"/> Garage Door Opener	<input type="checkbox"/> Parking - Street Only
<input type="checkbox"/> Garage, Finished	<input type="checkbox"/> Parking - Valet
<input type="checkbox"/> Garage, Integral	<input type="checkbox"/> Service Door
<input type="checkbox"/> Garage, Shared	<input type="checkbox"/> Storage Area
<input type="checkbox"/> Guest Parking on Premises	<input type="checkbox"/> Workshop
<input type="checkbox"/> Guest Parking on Street	<input type="checkbox"/> Other / See Remarks
<input type="checkbox"/> Heated	

Features Continued

(R) Foundation
(Choose up to 2)

- Basement - Block
- Basement - Brick
- Basement - Concrete, Poured
- Basement - Wood
- Concrete, Poured
- Crawl
- Crawl - Block
- Crawl - Brick
- Crawl - Concrete, Poured
- Crawl - Wood
- Full
- Partial
- Rock
- Slab
- Stone
- Wall, Block
- Wall, Block Concrete
- Wood
- Other
- See Remarks

Basement Description
(Choose up to 4)
(Required if there is a basement)

- Ceiling, 9'+
- Ceiling, Finished
- Cellar
- Finished
- Full
- Partial
- Plumbing Roughed In
- Tri-Level, Under
- Unfinished
- Walk Out
- Walls, Finished
- Window(s), Daylight
- Window(s), Egress

(R) Interior
(Choose up to 6)

- | | |
|--|--|
| <ul style="list-style-type: none"> <input type="checkbox"/> Attic Access <input type="checkbox"/> Attic, Pull-Down Stairs <input type="checkbox"/> Attic, Stairway <input type="checkbox"/> Bookshelves, Built-In <input type="checkbox"/> Ceiling, Cathedral <input type="checkbox"/> Ceiling, Raised (9'+) <input type="checkbox"/> Ceiling, Tray <input type="checkbox"/> Ceiling, Vaulted <input type="checkbox"/> Closet(s), Walk-In <input type="checkbox"/> Floors, Hardwood <input type="checkbox"/> Handicap Accessible <input type="checkbox"/> Screens, Complete <input type="checkbox"/> Screens, Some <input type="checkbox"/> Skylight(s) <input type="checkbox"/> Storage, Locker <input type="checkbox"/> Storage, Supplemental <input type="checkbox"/> Storms, Complete <input type="checkbox"/> Storms, Some <input type="checkbox"/> Wet Bar <input type="checkbox"/> Windows, Bay/Bow | <ul style="list-style-type: none"> <input type="checkbox"/> Windows, Greenhouse <input type="checkbox"/> Windows, Metal <input type="checkbox"/> Windows, Thermal <input type="checkbox"/> Windows Vinyl <input type="checkbox"/> Windows, Wood <input type="checkbox"/> Woodwork, Painted <input type="checkbox"/> Woodwork, Stained <input type="checkbox"/> Woodwork, Stained/Painted |
|--|--|

Areas (Interior)
(Choose up to 10)

- Bath, Jack-n-Jill
- Bath, Main, Double Sinks
- Bedroom, Other on Main
- Family Room, 2 Story
- Foyer, 2 Story
- Foyer, Large
- Foyer, Small
- Great Room, 2 Story
- In-Law Quarters
- Living Room 2 Story
- Living Room, Formal
- Laundry Closet
- Laundry in Basement
- Laundry in Garage
- Laundry in Unit
- Laundry Room on Main
- Laundry Room Up
- Utility Room
- Other / See Remarks

(R) Appliances
(Choose up to 10)

- Cook Top, Electric
- Cook Top, Gas
- Dishwasher
- Down Draft Exhaust
- Dryer
- Energy Star Appliances
- Freezer, Separate
- Garbage Disposal
- Ice Machine, Separate
- Kitchen Exhaust
- Laundry, Common
- Laundry Connection in Unit
- Microwave
- Microwave Hood
- Oven/Range, Electric
- Oven/Range, Gas
- Oven, Built-In
- Oven, Convection Feature
- Oven, Double
- Range Hood Fan
- Refrigerator
- Refrigerator, Bar
- Refrigerator, Built-In
- Trash Compactor
- Warming Drawer
- Washer
- Wine Cooler Unit
- None
- Other / See Remarks

(R) Eating Area
(Choose up to 4)

- Breakfast Room
- Dining Room/Family Room Combo
- Dining Room, Formal
- Dining Room/Great Room Combo
- Dining Room/Kitchen Combo
- Dining Room - L Shaped
- Dining Room/Living Room Combo
- Separate Room
- None
- Other / See Remarks

Kitchen Features

- Breakfast Bar
- Center Island
- Kitchen, Eat-In
- Kitchen, Country
- Kitchen, Galley
- Kitchen, Some Updates
- Kitchen, Updated
- Pantry
- Pantry, Walk-In
- None
- Other / See Remarks

(R) Equipment
(Choose up to 10)

- Carbon Monoxide Sensor
- Central Vacuum
- Chair Lift
- Dumb Waiter
- Elevator, Common
- Elevator, Private
- Elevator, Service
- Gas Grill
- Generator, Backup
- Heat Sensors
- Hot Tub
- Intercom
- Iron Filter
- Network Ready
- Phones Lines, Multiple
- Radon System
- Satellite Dish, No Controls
- Satellite Dish, Paid
- Satellite Dish, Rented
- Sauna
- Security Alarm, Monitored
- Security Alarm, Paid
- Security Alarm Rented
- Smoke Alarm
- Sump Pump
- Sump Pump with Backup
- Sump Pumps - Dual
- Surround Sound
- Theater Equipment
- Thermostat, Programmable
- Wet Bar
- Water Purification System
- Water Softener, Paid
- Water Softener, Rented
- Not Applicable

Fireplace Description
(Choose up to 4)
(Required if one or more fireplace(s))

- | | | |
|--|---|--|
| <ul style="list-style-type: none"> <input type="checkbox"/> 2-Sided Fireplace <input type="checkbox"/> Basement <input type="checkbox"/> Bedroom, Master <input type="checkbox"/> Bedroom, Other <input type="checkbox"/> Blower Fan <input type="checkbox"/> Den/Library <input type="checkbox"/> Dining Room <input type="checkbox"/> Electric | <ul style="list-style-type: none"> <input type="checkbox"/> Family Room <input type="checkbox"/> Fireplace Insert <input type="checkbox"/> Free-Standing Wood Stove <input type="checkbox"/> Gas Log <input type="checkbox"/> Gas Starter <input type="checkbox"/> Great Room <input type="checkbox"/> Hearth Room <input type="checkbox"/> Kitchen | <p align="center">(R) # of Fireplaces</p> <hr style="width: 100%;"/> <ul style="list-style-type: none"> <input type="checkbox"/> Living Room <input type="checkbox"/> Masonry Fireplace <input type="checkbox"/> Non-Functional <input type="checkbox"/> Rec Room <input type="checkbox"/> Wood Burning <input type="checkbox"/> Other / See Remarks <input type="checkbox"/> No Fireplace |
|--|---|--|

(R) Heat
(Choose up to 3)

- Air Filter, Electronic
- Baseboard
- Conversion
- Dual System
- Forced Air
- Geothermal
- Gravity
- Heat Pump
- High Efficiency (90%+ AFUE)
- Hot Water Boiler
- Humidifier
- Radiant Ceiling
- Radiant Flooring
- Radiators
- Simple Vent - No Duct Work
- Space/Wall Unit
- Wood Insert
- Wood Stove
- Other / See Remarks
- No Heat Source

(R) Fuel
(Choose up to 2)

- Electric
- Gas
- Oil
- Propane
- Propane Leased
- Propane Owned
- Renewable Source
- Solar
- Wood
- Other / See Remarks
- No Fuel Source

(R) Cooling
(Choose up to 3)

- Central Electric
- Fan, Attic
- Fan(s), Ceiling Paddle
- Geothermal
- Heat Pump
- High Efficiency (SEER 16+)
- Roof, Power Ventilation
- Wall Unit
- Wall Unit(s)
- Window Unit
- Window Unit(s)
- Other / See Remarks
- No Cooling

Utility Options
(Choose up to 4)

- Cable Available
- Cable Connected
- Gas Available
- Gas Connected
- Internet, High Speed - Access Available
- Sewer, Municipal Available
- Water, Municipal Available
- Well, Private - Secondary Source
- Other/See Remarks

(R) Primary Water Source
(Choose 1)

- Water, Community
- Water, Municipal Connected
- Well, Private
- Other / See Remarks
- No Water Source

(R) Primary Sewage Disposal
(Choose up to 1)

- Septic
- Sewer, Community
- Sewer, Municipal Connected
- Sewer, Private
- Other / See Remarks
- No Sewage Disposal

(R) Water Heater
(Choose 1)

- Electric
- Energy Star
- Gas
- Propane
- Solar
- Tankless
- Other / See Remarks
- No Water Heater

High Performance Indicators

(R) Green Certification
 Yes No

Building Certification
(Required if green certified)

<input type="checkbox"/> Home Energy Rating Service
<input type="checkbox"/> LEED for Homes
<input type="checkbox"/> NAHB National Green Bldg Std (ANSI)
<input type="checkbox"/> Certificate Attached

Energy Efficient Features
(Required if green certified)

<input type="checkbox"/> Electrical/Lighting	<input type="checkbox"/> Pool - Solar Heat
<input type="checkbox"/> Energy Star Doors	<input type="checkbox"/> Roofing
<input type="checkbox"/> Energy Star Windows	<input type="checkbox"/> Water Fixtures
<input type="checkbox"/> HVAC	<input type="checkbox"/> Water Heater
<input type="checkbox"/> Insulation	<input type="checkbox"/> WaterSense Toilet
<input type="checkbox"/> Low-E Windows	<input type="checkbox"/> Other/See Remarks

Certifying Organization
(Required if green certified)

Certifying Date
 ____ / ____ / ____

Green Features
(Required if green certified)

<input type="checkbox"/> Low/No Volatile Organic Compounds (VOC)
<input type="checkbox"/> Pool - Salt Water
<input type="checkbox"/> Recycled Materials
<input type="checkbox"/> Other/See Remarks

Smart Home Features

<input type="checkbox"/> Lock Electronic - Front Door	<input type="checkbox"/> Lighting Automated - All	<input type="checkbox"/> Appliances Wifi - Some
<input type="checkbox"/> Lock Electronic - Back Door	<input type="checkbox"/> Lighting Automated - Some	<input type="checkbox"/> Appliances Smart - All
<input type="checkbox"/> Lock Wifi - Front Door	<input type="checkbox"/> Lighting Voice Controlled - All	<input type="checkbox"/> Appliances Smart - Some
<input type="checkbox"/> Lock Wifi - Back Door	<input type="checkbox"/> Lighting Voice Controlled - Some	<input type="checkbox"/> Smoke Alarms Wifi
<input type="checkbox"/> Lock Wifi - Other Door	<input type="checkbox"/> Outlets Wifi - All	<input type="checkbox"/> CO2 Detectors Wifi
<input type="checkbox"/> Thermostat - Programmable	<input type="checkbox"/> Outlets Wifi - Some	<input type="checkbox"/> Smart Bridge Hub - Rented
<input type="checkbox"/> Thermostat - Wifi	<input type="checkbox"/> Outlets Voice Controlled - All	<input type="checkbox"/> Smart Bridge Hub - Owned
<input type="checkbox"/> Thermostat - Voice Controlled	<input type="checkbox"/> Outlets Voice Controlled - Some	<input type="checkbox"/> Other / See Remarks
<input type="checkbox"/> Window Coverings Programmable	<input type="checkbox"/> Appliances Wifi - All	

Condo / Lifestyle

Condo Type

<input type="checkbox"/> Co-op
<input type="checkbox"/> Horizontal
<input type="checkbox"/> Vertical

Common Walls

<input type="checkbox"/> No Common Wall
<input type="checkbox"/> 1 Common Wall
<input type="checkbox"/> 2 Common Walls
<input type="checkbox"/> No One Above
<input type="checkbox"/> No One Below

Condo Description/Location
(Choose up to 2)

<input type="checkbox"/> Building Common Entry
<input type="checkbox"/> Building Private Entry
<input type="checkbox"/> End Unit
<input type="checkbox"/> Free Standing
<input type="checkbox"/> Ground Level
<input type="checkbox"/> Lower Level
<input type="checkbox"/> Upper Level
<input type="checkbox"/> Other / See Remarks

(R) Lifestyles
(Choose up to 2)

<input type="checkbox"/> Flat
<input type="checkbox"/> Fourplex
<input type="checkbox"/> Loft
<input type="checkbox"/> Midrise/Highrise
<input type="checkbox"/> Penthouse
<input type="checkbox"/> Townhouse
<input type="checkbox"/> Triplex
<input type="checkbox"/> Walkup
<input type="checkbox"/> Other/See Remarks

Building Unit #

Floor Number

Unit Entry Level

FHA Certified
 Yes No

Lease Information

(R) Date Available
 ____ / ____ / ____

(R) Application Fee
 \$ _____

Property Management Company

(R) Landlord Pays
(Choose up to 3)

(R) Tenant Pays
(Choose up to 3)

(R) Minimum Months Lease

(R) Security Deposit
 \$ _____

Management Company Contact

<input type="checkbox"/> Alarm, Security
<input type="checkbox"/> Cable
<input type="checkbox"/> Carpet Cleaning
<input type="checkbox"/> Dues, Mandatory
<input type="checkbox"/> Electric
<input type="checkbox"/> Garage/Carport
<input type="checkbox"/> Gas
<input type="checkbox"/> HOA Fees
<input type="checkbox"/> Insurance, Hazard
<input type="checkbox"/> Insurance, Liability
<input type="checkbox"/> Insurance, Renters
<input type="checkbox"/> Insurance, Structural
<input type="checkbox"/> Lawn Care
<input type="checkbox"/> Oil
<input type="checkbox"/> Property Taxes
<input type="checkbox"/> Sewer
<input type="checkbox"/> Trash Pick-Up
<input type="checkbox"/> Utilities, All
<input type="checkbox"/> Utilities, None
<input type="checkbox"/> Water
<input type="checkbox"/> Other / See Remarks
<input type="checkbox"/> Not Applicable

<input type="checkbox"/> Alarm, Security
<input type="checkbox"/> Cable
<input type="checkbox"/> Carpet Cleaning
<input type="checkbox"/> Carport Available
<input type="checkbox"/> Dues, Mandatory
<input type="checkbox"/> Electric
<input type="checkbox"/> Garage, Available
<input type="checkbox"/> Garage/Carport
<input type="checkbox"/> Gas
<input type="checkbox"/> HOA Fees
<input type="checkbox"/> Insurance, Hazard
<input type="checkbox"/> Insurance, Liability
<input type="checkbox"/> Insurance, Renters
<input type="checkbox"/> Insurance, Structural
<input type="checkbox"/> Lawn Care
<input type="checkbox"/> Oil
<input type="checkbox"/> Rent Only
<input type="checkbox"/> Sewer
<input type="checkbox"/> Trash Pick-Up
<input type="checkbox"/> Utilities, All
<input type="checkbox"/> Utilities, None
<input type="checkbox"/> Water
<input type="checkbox"/> Other / See Remarks
<input type="checkbox"/> Not Applicable

(R) Lease Terms
(Choose up to 5)

<input type="checkbox"/> 6 Months
<input type="checkbox"/> 12 Months
<input type="checkbox"/> 18 Months
<input type="checkbox"/> 24 Months
<input type="checkbox"/> 36 Months
<input type="checkbox"/> 48 Months
<input type="checkbox"/> 60 Months
<input type="checkbox"/> Lease Purchase
<input type="checkbox"/> Lease with Option
<input type="checkbox"/> Month-to-Month
<input type="checkbox"/> Negotiable
<input type="checkbox"/> Quarterly
<input type="checkbox"/> Section 8
<input type="checkbox"/> Weekly
<input type="checkbox"/> Other / See Remarks
<input type="checkbox"/> Not Applicable

Security Deposit Refundable?
 Yes No

Management Company Email

Pet Deposit
 \$ _____

Application URL

Pet Deposit Refundable?
 Yes No

Due at Lease Signing

<input type="checkbox"/> Security Deposit
<input type="checkbox"/> Pet Deposit
<input type="checkbox"/> First Month Rent
<input type="checkbox"/> Last Month Rent

(R) Pets
(Choose up to 2)

<input type="checkbox"/> Cats Only
<input type="checkbox"/> Dogs Only
<input type="checkbox"/> No
<input type="checkbox"/> With Approval

Pet Rental Amount
 \$ _____

Furnished

<input type="checkbox"/> Furnished Unit
<input type="checkbox"/> Partially Furnished
<input type="checkbox"/> Unfurnished

Smoking
 Yes No

Auction Information

Auction Company

Auction Company License #

Auction Manager

Auction Manager License #

Auction Type

Auction Date

Auction Time
