



Financial Information

(R) Tax Year | (R) Year Pay | (R) Annual Property Tax - Total | (R) Annual Property Tax - Per Sq. Ft. | Insurance Expense - Total | Insurance Expense - Per Sq. Ft. | Common Area Maint. (CAM) - Total | CAM Expense - Per Sq. Ft. | Miscellaneous Expense - Total | Miscellaneous Expense - Per Sq. Ft. | Expense Stop | Possession | Gross Potential Rent | Vacancy and Collections | Actual Expenses | Net Operating Income | Cap Rate on Actual Expenses | Investment | Improvement Allowance Per Sq. Ft. | Economic Occupancy | Physical Occupancy | Gross Rent Multiplier (GRM)

Lease Information

All fields are required if Existing Lease = Yes
Proposed Lease Type and Proposed Lease Term are required if Existing Lease = No
Existing Lease | Lease Type | Remaining Leased Term | Proposed Lease Type | Proposed Lease Term

Office Information

(R) Agent ID | List Agent Name | (R) Showings Phone Number | (R) Feedback Phone Number | (R) Preferred Contact Phone Number | Agent Personal Fax Number | Agent Cell Number | Agent Voice Mail Number | Agent Home Number | Agent Direct Number | Toll Free Number | Office Phone Extension | Pager Number | Co-Agent/Licensed Assistant ID | Co-Agent/Licensed Assistant Name | Preferred Contact Phone Number | Contact #1 Type | Contact #1 Name | Contact #1 Phone | Contact #2 Type | Contact #2 Name | Contact #2 Phone | Auction Company | Auction Company License # | Auction Manager's Name | Auction Manager's License # | Auction Date | Auction Time

Office Information

Auction Type | (R) Listing Office ID | Company Name | (R) Listing Date | (R) Expiration Date | (R) List Type | (R) Buyer Agent Commission | (R) Variable Rate Commission | (R) Photo | (R) Listing on Public Internet | (R) Public Remarks on Internet | (R) Direct Soliciting | Virtual Tour Hyperlink (URL) | Web Hyperlink (URL)

Property Description

No Contact or Financing Information

Property description text area with multiple lines for input.

Pending Information

(R) Pending Date | (R) Selling Agent ID | (R) Selling Office ID

Sold Information

If property is Sold then Date Closed, Transaction Type and Sale Price are required.
If property is Leased then Date Closed, Transaction Type, Lease Type, Lease Terms and Leased Price per Square Foot are required.

(R) Date Closed | (R) Transaction Type | Sale Terms | Sale Price | Lease Type | Lease Terms | Leased Price per Sq. Ft.

Notes

Notes text area with multiple lines for input.