





## Description Features (cont'd)

### (R) Eating Areas Choose up to 4

- Breakfast Bar
- Breakfast Room
- Center Island
- Dining Combo/Fm Rm
- Dining Combo/Grt Rm
- Dining Combo/Kitchen
- Dining Combo/Liv Rm
- Dining-L
- Eat-In Kitchen
- Formal Dining Room
- Kitchen Country
- Kitchen Galley
- Kitchen Updated
- Kitchen Some Updates
- Pantry
- Pantry Walk-In
- Separate Room

### (R) Equipment Choose up to 10

- Carbon Monxd Sensor
- Central Vacuum
- Chair Lift
- Dumb Waiter
- Elevator - Common
- Elevator - Private
- Elevator - Service
- Gas Grill
- Heat Sensors
- Hot Tub
- Intercom
- Iron Filter
- Multiple Phone Lines
- Network Ready
- Radon System
- Satellite Dish Paid
- Satellite Dish Rented
- Sat. Dish-No Controls
- Sauna
- Sec. Alarm Monitored
- Security Alarm Paid
- Security Alarm Rented
- Smoke Alarm
- Sump Pump
- Sump Pump w/ Backup
- Sump Pumps - Dual
- Surround Sound
- Theater Equipment
- Wet Bar
- Water Purifcn System
- Water Softener Paid
- Water Softener Rented
- Not Applicable

### (R) Interior Choose up to 6

- Attic Pull-Down Stairs
- Attic Access
- Attic Stairway
- Built-In Bookshelves
- Ceiling Cathedral
- Ceiling Raised (9'+)
- Ceiling Tray
- Ceiling Vaulted
- Handicap Accessible
- Hardwood Floors
- Screens Complete
- Screens Some
- Skylights
- Storage Locker
- Storms Complete
- Storms Some
- Walk-In Closet(s)
- Wet Bar
- Woodwork Painted
- Woodwork Stained
- Wdvw Stained/Painted
- Window Bay/Bow
- Window Greenhouse
- Windows Metal
- Windows Thermal
- Windows Vinyl
- Windows Wood

### (R) Exterior Choose up to 2

- Aluminum
- Brick
- Cedar
- Concrete Block
- Composition Siding/Cement
- Composition Siding/Wood
- Cultured Stone
- Drivit Type
- Shingle/Shake
- Stone
- Stucco Style
- Vinyl
- Vinyl with Brick
- Vinyl with Stone
- Wood
- Wood with Brick
- Wood with Stone
- Other

### Lot information Choose up to 4

- Corner
- Creek On Property
- Cul-de-Sac
- Dock Access
- Dock Leased
- Dock Owned
- Gated Community
- Lake Front
- Not In Subdivision
- On Golf Course
- On Reservoir
- On Trail
- Pond
- River Front
- Rural In Subdivision
- Rural Not In Subdivision
- Sidewalks
- Storm Sewers
- Streetlights
- Trees Mature
- Trees Small
- Water Access
- Wooded

### Exterior Amenities Choose up to 4

- Barn Horse
- Barn Mini
- Barn Pole
- Barn Storage
- Driveway Asphalt
- Driveway Concrete
- Driveway Exp Aggr
- Driveway Gravel
- Driveway Pavers
- Fence Complete
- Fence Full Rear
- Fence Partial
- Fence Privacy
- Handicap Accessible
- Outbuilding w/Utilities
- Outdoor Fireplace/Pit
- Play Set
- Pool Above Ground
- Pool Below Ground
- Pool Community
- Pool House
- Pool Indoor
- Pool Lap
- Putting Green
- Sprinkler System
- Storage Shed
- Tennis Community
- Tennis Court
- Water Feature/Fountain
- Planned, Not Completed**

### (R) Lot Size

\_\_\_\_\_

\_\_\_\_\_

### (R) Acres Choose 1

- Less than 1/4 Acre
- 1/4 to 1/2 Acre
- 1/2 - 1
- 1 - 3
- 3 - 5
- 5 - 10
- 10 - 20
- More than 20 Acres
- Condo/HPR/CoOp (Undivided Interest)

### (R) Total # of Acres (Acre = 43,560 SF)

\_\_\_\_\_ . \_\_\_\_\_

## Utilities

### (R) Heat Choose up to 3

- Baseboard
- Conversion
- Dual System
- Electronic Air Filter
- Forced Air
- Geothermal
- Gravity
- Heat Pump
- Hot Water Boiler
- Humidifier
- Radiant Ceiling
- Radiant Flooring
- Radiators
- Simple Vent - No Duct Work
- Space/Wall Unit
- Wood Insert
- Wood Stove
- Other
- No Heat Source

### (R) Fuel Choose up to 2

- Electric
- Gas
- Oil
- Propane
- Solar
- Wood
- Other
- No Fuel Source

### (R) Cooling Choose up to 3

- Attic Fan
- Ceiling Paddle Fan(s)
- Central Electric
- Geothermal
- Heat Pump
- Power Roof Vent.
- Wall Unit(s)
- Window Unit(s)
- Other
- No Cooling

### (R) Primary Water Source Choose 1

- Community Water
- Municipal Water Connected
- Private Well
- Other
- No Water Source

## Utilities (cont'd)

### (R) Primary Sewage Disposal Choose 1

- Community Sewer
- Municipal Sewer Connected
- Private Sewer
- Septic
- Other
- No Sewage Disposal

### Utility Options Choose up to 4

- Cable Available
- Cable Connected
- Gas Available
- Gas Connected
- High Speed Internet Access Available
- Municipal Sewer Available
- Municipal Water Available
- Private Well - Secondary Source

### (R) Water Heater Choose 1

- Electric
- Gas
- Propane
- Solar
- Other
- No Water Heater

## Financial Information

### Possible Financing Choose up to 4

- 1031 Exchange
- Assume Approval
- Assume No Approval
- Buyers Assist. Program (i.e. Nehemiah)
- Contract/Private
- Conventional
- Farmers Home Loan Administration
- F H A
- Indiana Housing Finance Authority
- Insured Conventional
- Lease With Option
- Seller Will Pay Closing Costs
- U S Dept Agriculture Rural Housing
- V A

### (R) Semi-Annual Tax

\$|\_|\_|\_|\_|\_|\_|

### (R) Solid Waste

- Yes
- No

### (R) Tax Exemption Choose up to 3

- Historic Tax Credit (C)
- Homestead Tax Exemption (H)
- Homestead Tax Exemption Filed-Not Reflected (T)
- Mortgage Tax Exemption (M)
- Mortgage Tax Exemption Filed-Not Reflected (R)
- Other Tax Exemption (O)
- Veteran Tax Exemption (V)
- None (N)

### (R) Tax Year Due & Payable In

|\_|\_|\_|\_|

### Mandatory Fee

\$|\_|\_|\_|\_|\_|

### Mandatory Fee Paid Choose 1

- Monthly
- Quarterly
- Semi-Annually
- Annually

### Fee Includes Choose up to 10

- Association Builder Controls
- Association Homeowners Control
- Clubhouse
- Common Cable
- Common Cooling
- Common Heat
- Common Water/Sewer
- Custodian
- Entrance Common
- Entrance Private
- Exercise
- Golf
- Insurance Building Hazard
- Insurance Common Area
- Laundry Connection in Unit
- Lawn Care
- Maintenance All Ground
- Maintenance Common Area Only
- Maintenance Some/All Building Exterior
- Nature Area
- Park/Playground
- Pool
- Professional Management
- Property Taxes Paid
- Putting Green
- Removal Snow
- Removal Trash
- Resident Manager
- Shared Security
- Tennis

## Office Information

### (R) Agent ID

|\_|\_|\_|\_|\_|\_|\_|

### (R) Showings Phone Number

|\_|\_|\_| - |\_|\_|\_| - |\_|\_|\_|\_|

### (R) Feedback Phone Number

|\_|\_|\_| - |\_|\_|\_| - |\_|\_|\_|\_|

Feedback E-Mail (If e-mail address is on member record (Change Your Information), it will auto populate here. An e-mail address entered here will only affect this listing.)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### (R) Preferred Contact Phone Number

|\_|\_|\_| - |\_|\_|\_| - |\_|\_|\_|\_|

### Co-Agent ID

|\_|\_|\_|\_|\_|\_|\_|

### Co-Agent/Licensed Assistant Name

|\_|\_|\_|\_|\_|\_|\_|\_|\_|\_|\_|\_|\_|

### Co-Agent Preferred Contact Phone Number

|\_|\_|\_| - |\_|\_|\_| - |\_|\_|\_|\_|

### Contact #1 Type Choose up to 2

- Appointment Center
- Auction
- Feedback
- Management Company
- Model
- Team Name
- Other

### Contact #1 Name

|\_|\_|\_|\_|\_|\_|\_|\_|\_|\_|\_|\_|\_|

### Contact #1 Phone

|\_|\_|\_|\_| - |\_|\_|\_|\_| - |\_|\_|\_|\_|\_|

## Office Information (cont'd)

**Contact #2 Type**  
Choose up to 2

<input type="checkbox"/> Appointment Center	<input type="checkbox"/> Model
<input type="checkbox"/> Auction	<input type="checkbox"/> Team Name
<input type="checkbox"/> Feedback	<input type="checkbox"/> Other
<input type="checkbox"/> Management Company	

**Contact #2 Name**  
\_\_\_\_\_

**Contact #2 Phone**  
\_\_\_\_\_

**Auction Company License #**  
\_\_\_\_\_

**(R) Listing Office ID**  
\_\_\_\_\_

**(R) Listing Date**  
\_\_\_\_/\_\_\_\_/\_\_\_\_

**(R) Expiration Date**  
\_\_\_\_/\_\_\_\_/\_\_\_\_

**(R) List Type**  
Choose 1

<input type="checkbox"/> Exclusive Agency
<input type="checkbox"/> Exclusive Right to Sell
<input type="checkbox"/> Exclusive Right to Sell - Exclusion

**(R) BAC \$/%**  
 \$  %

**(R) Buyer Agent Commission**  
\_\_\_\_\_

**(R) Variable Rate Commission**  
 Yes  No

**(R) Photo**  
Choose 1

<input type="checkbox"/> Photo By Broker
<input type="checkbox"/> Under Construction
<input type="checkbox"/> No Photo

**(R) Is the property affected by any of the following Disclosures?**  
 Yes (please indicate)  No

**If yes, (R) Disclosures**  
Choose 1

<input type="checkbox"/> Bank Owned (REO)	<input type="checkbox"/> Pre-Foreclosure
<input type="checkbox"/> Bankruptcy	<input type="checkbox"/> Probate
<input type="checkbox"/> Foreclosure	<input type="checkbox"/> Receivership
<input type="checkbox"/> HUD Owned	<input type="checkbox"/> VA Owned
<input type="checkbox"/> Possible Short Sale	

**(R) Disclosures - Other**  
Choose up to 5

<input type="checkbox"/> Agent Owned	<input type="checkbox"/> Needs Updating
<input type="checkbox"/> As-Is	<input type="checkbox"/> Other Assessments
<input type="checkbox"/> Barrett Assessment	<input type="checkbox"/> Refusal to Sell
<input type="checkbox"/> Covenants & Restrict.	<input type="checkbox"/> Relocation Controlled
<input type="checkbox"/> Defects - Call Office	<input type="checkbox"/> Relocation Owned
<input type="checkbox"/> Defects - None Noted	<input type="checkbox"/> Rules & Regulations
<input type="checkbox"/> Defects - See Remarks	<input type="checkbox"/> Sales Discl Not Req.
<input type="checkbox"/> Exclusions - Call Office	<input type="checkbox"/> Sales Discl On File
<input type="checkbox"/> Fixer Upper	<input type="checkbox"/> Sales Discl See Media
<input type="checkbox"/> Flood Insurance Req.	<input type="checkbox"/> Special Addendum(s)
<input type="checkbox"/> Flood Plain	<input type="checkbox"/> Special Assessments
<input type="checkbox"/> Flood Plain Partial	<input type="checkbox"/> Tap Fee
<input type="checkbox"/> For Auction	<input type="checkbox"/> 55+ Community
<input type="checkbox"/> Historic District	<input type="checkbox"/> None
<input type="checkbox"/> Needs Cosmetics	<input type="checkbox"/> Other

**(R) Inspections/Warranties**  
Choose up to 3

<input type="checkbox"/> General	<input type="checkbox"/> Warranty Builder
<input type="checkbox"/> Inspection Mechanical	<input type="checkbox"/> Warranty Homebuyer
<input type="checkbox"/> Inspection Radon	<input type="checkbox"/> Water Test-Bacteria
<input type="checkbox"/> Inspection Septic	<input type="checkbox"/> Water Test-Lead
<input type="checkbox"/> Inspection Structural	<input type="checkbox"/> See Remarks
<input type="checkbox"/> Inspection Termite	<input type="checkbox"/> Other
<input type="checkbox"/> Inspection & Test Well	<input type="checkbox"/> Not Applicable
<input type="checkbox"/> Lead Based Paint	

**(R) Possession**  
Choose up to 2

<input type="checkbox"/> At Closing	<input type="checkbox"/> Specific Date
<input type="checkbox"/> Negotiable	<input type="checkbox"/> Tenant's Rights
<input type="checkbox"/> Per Diem Rent Back	<input type="checkbox"/> Other
<input type="checkbox"/> (Upon) Possession Of Other Home	

**(R) Allow Listing on Public Internet?**  
 Yes  No

**(R) Allow Address on Public Internet?**  
 Yes  No

**(R) Allow Property Description on Internet?**  
 Yes  No

**(R) Prohibit Comments or Reviews on Public Internet?**  
 Yes  No

**(R) Prohibit Automated Estimates of Market Value on Public Internet?**  
 Yes  No

**(R) Is There Direct Soliciting?**  
Is there a "For Sale By Owner" or other sign or notice on the Property indicating that the seller is soliciting direct contact from buyers?  
 Yes  No

**Branded Virtual Tour Hyperlink (URL)**  
http:// \_\_\_\_\_

**Unbranded Virtual Tour Hyperlink (URL)**  
http:// \_\_\_\_\_

**Web Link (URL)**  
http:// \_\_\_\_\_

**Web Link #2 (URL)**  
http:// \_\_\_\_\_

## Open House Information

**Open House Type**  
 Public  Office Only

**Open House Status**  
 Active  Cancelled

**Open House Date**  
\_\_\_\_/\_\_\_\_/\_\_\_\_

**Open House Time**  
\_\_\_\_\_

**Refreshments**  
Choose 1

<input type="checkbox"/> Lunch	<input type="checkbox"/> None
<input type="checkbox"/> Snack	<input type="checkbox"/> Other

**Remarks:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Pending Information

**(R) Selling Agent ID**  
\_\_\_\_\_

**(R) Pending Date**  
\_\_\_\_/\_\_\_\_/\_\_\_\_

**(R) Estimated Closing Date**  
\_\_\_\_/\_\_\_\_/\_\_\_\_

## Sold Information

**(R) Sale Price**  
\$ \_\_\_\_\_

**(R) Closed Date**  
\_\_\_\_/\_\_\_\_/\_\_\_\_

**(R) Sold Terms**  
Choose 1

<input type="checkbox"/> 1031 Exchange
<input type="checkbox"/> Assumable
<input type="checkbox"/> Buyers Assist. Program (i.e. Nehemiah)
<input type="checkbox"/> Cash
<input type="checkbox"/> Contract/Private
<input type="checkbox"/> Conventional
<input type="checkbox"/> F H A
<input type="checkbox"/> Farmers Home Loan Administration
<input type="checkbox"/> Indiana Housing Finance Authority
<input type="checkbox"/> Insured Conventional
<input type="checkbox"/> Lease With Option
<input type="checkbox"/> U S Dept Agriculture Rural Housing
<input type="checkbox"/> V A

**If "Buyers Assist" Sold Term checked, explain:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**(R) Seller Paid Discount Points**  
\$ \_\_\_\_\_

**(R) Seller Paid Closing Costs**  
\$ \_\_\_\_\_

## Change Your Information (ims.mibor.net)

**Nickname**  
\_\_\_\_\_

**Office Extension**  
\_\_\_\_\_

**E-Mail**  
\_\_\_\_\_

**Web Page**  
\_\_\_\_\_

**Home Address Attn/Care Of (or Team Name)**  
\_\_\_\_\_

**Home Street Address**  
\_\_\_\_\_

**Home City**  
\_\_\_\_\_

**Home State & Zip**  
\_\_\_\_ - \_\_\_\_\_

**Home Phone**  
\_\_\_\_ - \_\_\_\_ - \_\_\_\_\_

**Personal Fax**  
\_\_\_\_ - \_\_\_\_ - \_\_\_\_\_

**Cellular**  
\_\_\_\_ - \_\_\_\_ - \_\_\_\_\_

**Direct**  
\_\_\_\_ - \_\_\_\_ - \_\_\_\_\_

**(R)\*Feedback**  
\_\_\_\_ - \_\_\_\_ - \_\_\_\_\_

**(R)\*Showings**  
\_\_\_\_ - \_\_\_\_ - \_\_\_\_\_

**Pager**  
\_\_\_\_ - \_\_\_\_ - \_\_\_\_\_

**Home Office**  
\_\_\_\_ - \_\_\_\_ - \_\_\_\_\_

**Toll Free**  
\_\_\_\_ - \_\_\_\_ - \_\_\_\_\_

**Voice Mail**  
\_\_\_\_ - \_\_\_\_ - \_\_\_\_\_

**(R)\*Preferred Contact Phone**  
Choose 1

<input type="checkbox"/> Cellular	<input type="checkbox"/> Office Phone
<input type="checkbox"/> Direct	<input type="checkbox"/> Pager
<input type="checkbox"/> Feedback	<input type="checkbox"/> Showings
<input type="checkbox"/> Home Office	<input type="checkbox"/> Toll Free
<input type="checkbox"/> Home Phone	<input type="checkbox"/> Voice Mail

(R)\* = Required in BLC® Listing Service